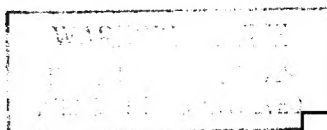


INSPECTION  
OF THE  
OFFICE OF MEDICAL SERVICES (OMS)  
APRIL 1981  
VOLUME I

All portions of this document  
are classified SECRET



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~~SECRET~~Recommendations

Following are a number of recommendations applicable to the Office of Medical Services as a whole or to a particular Headquarters component or field facility. The attached tab in which the recommendation is discussed is identified in brackets. Other recommendations for action by the D/MS are contained in the individual sections of the paper.

We recommend that:

DCI Action

A1: The DCI direct that the Deputy Director for Administration issue a policy statement in coordination with the General Counsel which updates the mission of the Office of Medical Services and spells out the medical rights and benefits of Agency employees and their dependents whether assigned abroad, to Headquarters  25X1

[Mission]

Approved ( )

Disapproved ( )

Director of Central Intelligence

A2: The DCI issue an overall Agency policy statement on alcoholism which includes conditions for continued employment in the CIA due to alcoholism. This policy statement is to be prepared by the Deputy Director for Administration and coordinated with the Director of Medical Services. [The Agency Alcoholism Program]

Approved ( )

Disapproved ( )

Director of Central Intelligence

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A3: The DCI issue a policy statement to be prepared by the General Counsel in coordination with the Deputy Director for Administration and the Director of Medical Services, concerning malpractice that:

(a) Appropriately references the Agency malpractice legislation.

(b) Broadly defines the scope of duties for purposes of malpractice protection by Agency health personnel including but not limited to physicians, medical services officers and nurses to include all emergency, good Samaritan, politically expedient or operationally related acts of diagnosis, treatment and advice without regard to where or on whom such acts are performed.

(c) Clarifies that the scope of duties recognized for purposes of malpractice does not authorize routine performance of professional services in a manner that is in conflict with an employee's job description, nor is it intended to routinely extend Agency health services to individuals not entitled to receive such services.

[Medical Consultant Report]

Approved (     )

Disapproved (     )

Director of Central Intelligence

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~~SECRET~~DDO Action

D1: The DDO in coordination with the Office of Medical Services, Office of Communications and other appropriate components review procedures for briefing personnel prior to overseas assignment to ensure that they are provided with up-to-date information on the difficulties, as well as the benefits of serving at their posts of assignment; where feasible, Headquarters country branches or desks should arrange post briefings for spouses of employees heading overseas. [Stress Factors Overseas and Field Reports]\*

\*The issue is being addressed by a current OMS Management by Objective (MBO).

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D/PPPM Action

E1: The D/PPPM in coordination with Director of Medical Services and Director of Finance review and clarify administrative procedures to insure prompt receipt of health and insurance benefits by employees. [Overseas Medical Staff and Facilities]

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~~SECRET~~D/MS ActionManagement

F1: The D/MS regularize qualitative review of OMS doctors' performance, through periodic trips to overseas posts by himself or his Deputy. [Office of the Director]

F2: The D/MS consider ways to resolve the management issues within the Psychiatric Division. [Psychiatric Division]

F3: The D/MS review the option of having Agency psychiatrists serve as RMOs. [Psychiatric Division]

F4: The D/MS ensure that OMS stress studies contain specific recommendations for management consideration. [Psychiatric Division]

F5: The D/MS review and reaffirm the requirements for RMO travel. [Overseas Medical Staff and Facilities]

F6: The D/MS evaluate the possibility of a further decline in military medical support overseas and plan for alternatives in such an eventuality. [Overseas Medical Staff and Facilities]

Personnel

F7: The D/MS review the requirements for overseas Agency personnel and dependents to undergo physical examinations at Headquarters and establish appropriate standards based on area of service, age and sex. [Overseas Medical Staff and Facilities]

F8: The D/MS consider reducing the number of career service panels in OMS. [Personnel]

F9: The D/MS review the status of OMS contractors particularly with a view toward reducing the number assigned to PD. [Personnel]

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Screening

F12: The D/MS consider expanding screening and selection procedures for employees and dependents for denied area posts to include particularly stressful posts outside the Iron Curtain. [Psychiatric Division and Stress Factors Overseas]

F13: The D/MS undertake a study of the merits of screening dependents of applicants for overseas programs. [Screening]

Training

F14: The D/MS encourage management training of selected middle-rank OMS physicians. [Office of the Director]

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F15: The D/MS conduct a study on acquiring certification or providing training to medical services officers and nurses to have them certified (or documented) as Physician's Assistants and Nurse Practitioners, respectively. [Personnel]

#### Alcoholism Program

F16: The D/MS ensure that relevant information on identified alcoholics is entered in medical files and that control procedures are developed to ensure that the senior manager of a sensitive activity for which an individual is proposed is aware of his total medical history. [The Agency Alcoholism Program]

F17: The D/MS be advised of all decisions to clear persons with a history of alcoholism for overseas service. [The Agency Alcoholism Program]

#### ADP

F18: The D/MS and D/ODP/DDA review the current status and future direction of ADP systems development in OMS to improve planning for new systems and enhance ODP support to OMS. [Field Operations Division]

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